

Standards Step-by-Step

TL1305-1, TL1305-2

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Agenda

- The big picture
- Standards
- Courses
- Scoring
- Reporting



Report Cards: The Big Picture

1 Standards



2 Courses



3 Scoring



4 Reporting



Standards

- Score Groups & Rubrics
 - Path: Grading & Standards > Score Groups & Rubrics
 - Populates a required field when creating standards groups
 - Determines what appears on the report card

Score Group Detail

*Name

Score Group List Items Detail

Del	Name	Score	Credit Coeff.	Min Percent	GPA Value	Unweighted GPA Value	Bonus Points	Sequence	Passing Score
X									<input type="checkbox"/>

Add ScoreListItem

Rubric Detail

*Name

Rubric List Items Detail

Del	Name	Score	Sequence	Passing Score	Credit Coeff.	Min Percent	GPA Value	Unweighted GPA Value	Bonus Points
X				<input type="checkbox"/>					

Add ScoreListItem

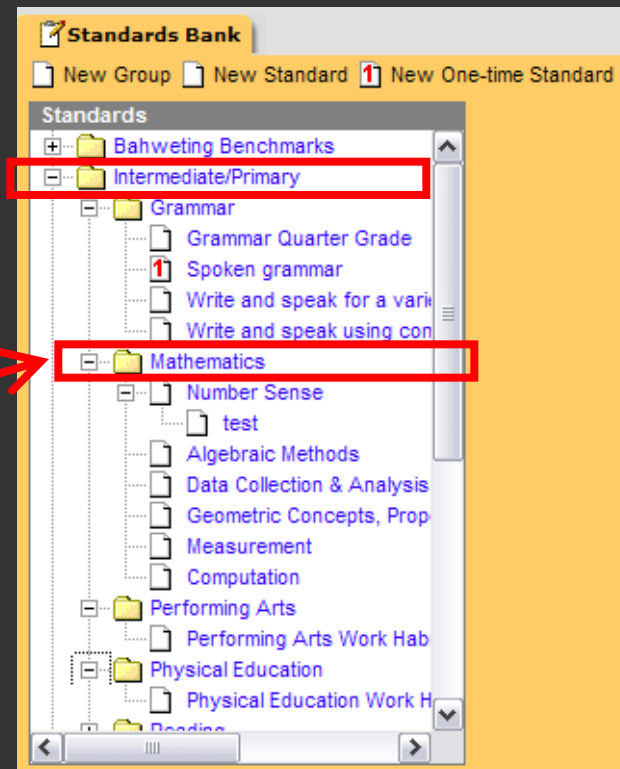
Standards

- Standards Bank
 - Create Parent and Child groups
 - Required to designate a Score Group or Rubric when creating groups
 - Path: Grading & Standards > Standards Bank

Parent
Group

Child
Group

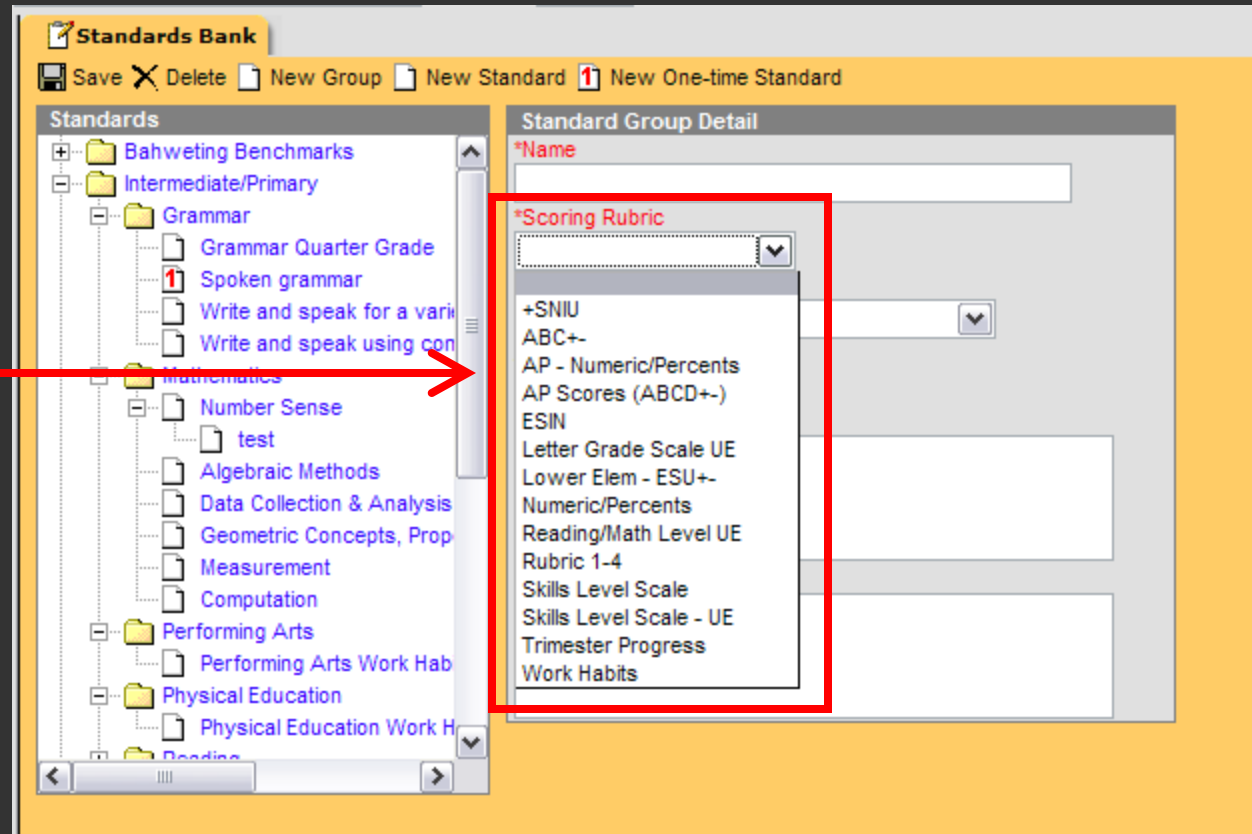
Tip: Name parent groups as grade levels, child groups as subjects



Standards

- Applying the Score Group or Rubric to a standards group

Created at Grading &
Standards>Score Group &
Rubrics



Tip: Score Groups and Rubrics must be applied to groups, not individual standards

Standards

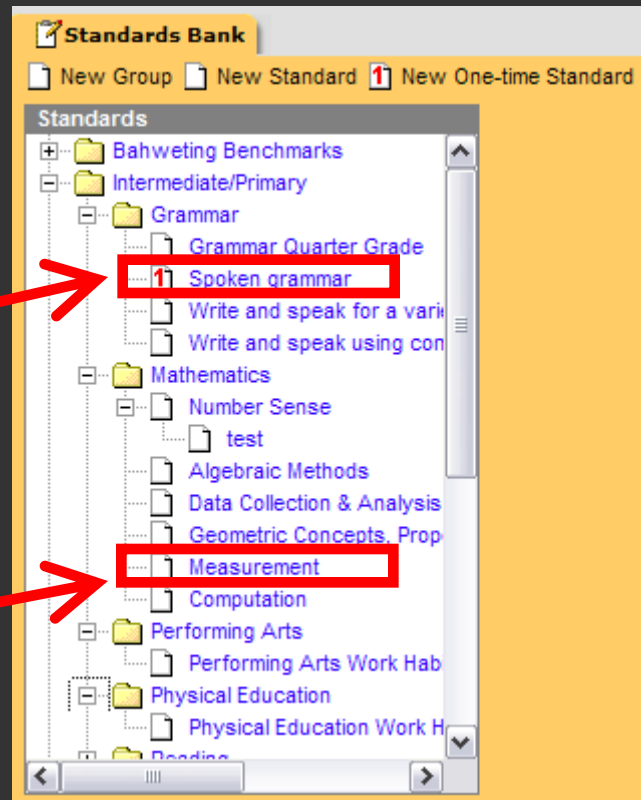
- Add standards and one-time standards to groups

One-time Standard

- Assessed only once

Standard

- Assessed multiple times



Standards

- Add standards and one-time standards to groups

Power Standard

- Can keep power standards within their curricular area
- Doesn't require a separate group

The screenshot shows the 'Standard Detail' form. A red box highlights the 'Power Standard' checkbox, with a red arrow pointing to it from the 'Power Standard' text on the left. Another red box highlights the 'Aligned Assessments' section at the bottom, with a red arrow pointing to it from the 'Aligned Assessment' text on the left. The form includes fields for *Name, *Abbreviation, Number, Seq, Posts to Transcript, *Parent Group/Standard, Comments, and Description. The 'Aligned Assessments' section has a dropdown menu and an 'Add Assessment' button.

Aligned Assessment


- Links a test to a standard
 - System Administration>Assessment>Tests

Standards

- Activate Standards
 - Path: System Administration > Resources > Resources > School Standards tab

2 Structure - Arthur Elementary
School Number: 1 Principal: Mrs. Janet Stevens

Departments Rooms Portal Options **School Standards** Locker Location Lockers Locks

 Save

Curriculum Standards

<input type="checkbox"/>	AP
<input type="checkbox"/>	Bahweting Benchmarks
<input type="checkbox"/>	Default
<input type="checkbox"/>	Elementary
<input type="checkbox"/>	High School
<input type="checkbox"/>	Intermediate/Primary
<input checked="" type="checkbox"/>	Kindergarten
<input type="checkbox"/>	Language Arts
<input checked="" type="checkbox"/>	Letter Grade - UE
<input checked="" type="checkbox"/>	Lower Elementary
<input type="checkbox"/>	Progress Toward Literacy Standards
<input checked="" type="checkbox"/>	Reading/Math Level - UE
<input type="checkbox"/>	Summary Grades
<input checked="" type="checkbox"/>	Upper Elementary Skills
<input type="checkbox"/>	Work Habits, Study Skills

Courses

- Create Grading Scale

- Path: System Administration > Grading & Standards > Grading Scales
- Calculates student score on assignments attached to standard by teacher
 - If given rights, teachers may create grading scale(s) for task-based assignments
 - Path: Instruction > Admin > Grading Scales
 - Teachers cannot create grading scales for standards-based assignments

Name	Score	Min Percent	Sequence	Passing
✕ E	E	100	1	<input type="checkbox"/>
✕ S	S	80	2	<input type="checkbox"/>
✕ N	N	60	3	<input type="checkbox"/>
✕ U	U	0	4	<input type="checkbox"/>

Add Grading Scale Item

“Passing” checkbox
determines cut level
for color-coding in
teacher’s Grade
Book

Course

- Create Course
 - Path: Scheduling > Courses > Add course
- Tip: Align standards to homeroom courses in elementary schools

The screenshot shows the 'Course Editor' form for CourseID 1432. The form has tabs for 'Course', 'Sections', 'Grading Tasks', 'Standards', 'Composite Grading', and 'Scheduling Rules'. The 'Course' tab is active. The form contains various input fields and checkboxes. Red boxes and arrows highlight specific fields: the '*Number' field (containing '1002'), the '*Name' field (containing '4/6 Reading'), and the 'Homeroom' checkbox. Arrows also point from the text annotations to these fields.

Field	Value
*Number	1002
*Name	4/6 Reading
Active	<input checked="" type="checkbox"/>
State Code	
Scheduling Priority	
Max Students	30
Terms	4
Schedules	1
Periods	1
Sections to Build	0
GPA Weight	1
Bonus Points	<input type="checkbox"/>
Transcript	<input checked="" type="checkbox"/>
Required	<input type="checkbox"/>
Type	
Activity	
Homeroom	<input type="checkbox"/>
Allow requests	<input checked="" type="checkbox"/>
Attendance	<input type="checkbox"/>
Unit Attendance	<input type="checkbox"/>

Check the homeroom checkbox so the homeroom teacher's name appears on the report card

Name homeroom courses by number and name that signifies grade level

Course

- Credit Group
 - Path: Grading & Standards > Credit Groups
 - If grading tasks are to appear on a standards based report card, at least one credit group must be created and activated
 - Option 1
 - Create a parent group called “Elementary School Credits”
 - A child group called “Elementary Standards”
 - Option 2: Create a parent group called “Elementary School Credits”
 - Groups underneath it by subject matter (i.e. Math, Reading, Phy Ed)
 - Option 3: Create a parent group called “Elementary School Credits”
 - One child group called “Term Standards”
 - Term could be “Quarter”, “Semester”, or any other term choice



Course

- Align standards to course
 - Path: Scheduling > Courses > Standards tab

Tip:

One-time standards will have a term mask set for all terms. The active mask is checked either on the course tab or by using the Grading Window when the district determines that this standard will be assessed.

102 Language Arts

Course Sections Grading Tasks **Standards** Composite Grading Scheduling Rules Fees

Save Delete New

Standard or Benchmark	Standard Group	Sub-Group	Scoring Rubric
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Standard

*Standard

Kindergarten
ART
-Expresses self through creativity.
-Does neat and orderly work.
HEALTH AND SAFETY
-Practices good health habits.
MOTOR DEVELOPMENT
-Holds pencil/crayons correctly.
-Handles scissors well.
-Dresses self/zip, buttons, ties.
MUSIC ACTIVITIES

Term 4
Term 4

Scoring

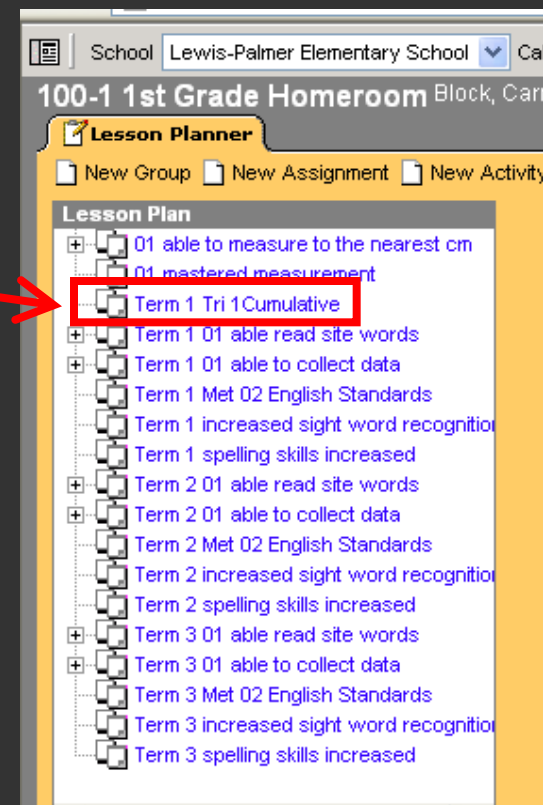
- Multiple ways for teachers to score standards
 - Campus Grade Book
 - After standards-based groups and assignments are setup in the Lesson Planner
 - Permits a body of evidence to be maintained
 - Automates frequent, real-time, detailed communication with parents
 - Grading by Task
 - Allows rapid entry of scores for a standard for all students in a section
 - No evidence
 - No communication with parents
 - Grading by Students
 - Allows rapid entry of scores for a student for all standards in a section
 - No evidence
 - No communication with parents



Scoring – Campus Grade Book

- Standards in Lesson Planner
 - Path: Instruction > Lesson Planner

- White pieces of paper represent standard tasks assigned to course
- Teachers may add groups and assignments to tasks
 - Collect evidence
 - Communicate with parents



Scoring

- Standards in the Lesson Planner
 - Path: Instruction > Lesson Planner

The screenshot shows the Lesson Planner interface for course 3100-26 English. Red arrows point from labels to specific elements in the interface:

- Course #** points to "3100-26".
- Section #** points to "English".
- Course name** points to the "Teacher: Teacher, Demo" text.
- Standard (term followed by standard name)** points to "Term 1 Write and speak for a variety".
- Standard Group** points to the "Evidence" folder.
- Assignment** points to the "'What is a fable?' Paragraph" document.

The interface includes a "Lesson Planner" tab, "Save", "Delete", and "Copy Assignment" buttons, and a "Lesson Plan" tree view showing terms and standards.

Scoring

- Grading by Task
 - Path: Instruction > Grading by Task
 - Method allows rapid scoring of a standard for entire section

11000-2 English
Teacher: Watson, Margaret

Grading By Task

Save

1 - 9 Week Progress

Fill Scores

Task	Score		
1 - 9 Week Progress		Fill All	Fill Empty

Name	Percent	Score	Comments
02 Woolmer, Shruti #136924			
02 Worby, Gayan #136945			
02 Worby, Vartan #136944			

Tip:
If canned comments are enabled, teacher will see paper and pencil icon to right of comment box


Clicking icon brings up comments to chose from

Scoring













- Grading by Student
 - Path: Instruction > Grading by Student
 - Allows teacher to score all standards for a single student

3100-1 English
Teacher: Lifellearn, Alan

Section Roster Attendance Grading By Task **Grading By Student** Roster Setup

 Save

Diebold, Meera - #110193

Task	Percent Score	Comments
Grammar Quarter Grade		
Term 1	<input type="text"/> 	<div></div> <div> </div>
Term 2	<input type="text"/> 	<div></div> <div> </div>
Term 3	<input type="text"/> 	<div></div> <div> </div>
Term 4	<input type="text"/> 	<div></div> <div> </div>

Scoring

Using Campus Grade Book

Path: Instruction > Grade Book

1 Select standard

2 Right click green area

3 Post grades

The screenshot shows the Campus Grade Book interface. The 'Rubric Display' tab is active, showing options for 'Hide Rubric', 'Rubric on Right' (selected), and 'Rubric on Bottom'. The 'Options' tab is also visible, with 'Show Cut Score Color Coding' checked. The 'Rubric Information' panel on the right lists four levels: 1 - Exceeds Expectations, 2 - Met Expectations, 3 - Basic, and 4 - Apprentice. The main table displays student names and scores. A red box highlights the 'Select a task' dropdown menu. A red arrow points to the 'Post Grades' option in the right-click context menu. A red box highlights the 'Post Grades' option in the context menu.

Student	Score
03 Puttrich, Mikkell	
03 Raidelmann, Reeve	
03 Raimond, Alan	
03 Ranft, Emyr	
03 Rannefeld, Frederick	4
03 Ransch, Ramiro	3

Teachers may not add comments to report card in Grade Book
Comments are available in Grading by Task

Reporting

- Standards and attendance reporting on the Report Card
 - Path: System Administration > Preferences > Reports

The screenshot shows the 'Reports Editor' window. At the top, there's a 'Reports' tab and buttons for 'New', 'Save', and 'Delete'. Below is a table with 'Name' and 'Type' columns. The 'Standards Default' row is selected. To the right of the table is a 'Report Detail' section with a 'Name' field containing 'Standards Default' and a 'Type' dropdown set to 'Report Card'. Below this is the 'Report Options' section. It has three sub-sections: 'Report Type' with radio buttons for 'Conventional Report Card' and 'Standards-Based Report Card' (selected); 'Page Layout' with radio buttons for 'Portrait' (selected) and 'Landscape'; and 'Display Options' with checkboxes for 'Attendance Summary' (checked), 'Cumulative GPA', 'Class Rank', 'Term GPA', 'Student ID', 'Counselor', 'Period', and 'Score Comments'. To the right of these is a 'Grading Tasks' list box with a 'Select all grading tasks' checkbox checked. The list contains various standards like '06 Social Studies', 'American Sign Lang', 'Concepts in Biology', etc. At the bottom is a 'School Comment (printed on all)' text area.

Name	Type
Conventional Default	reportCard
Standards Default	reportCard

Report Detail

Name: Standards Default

Type: Report Card

Report Options

Report Type

☐ Conventional Report Card

☒ Standards-Based Report Card

Page Layout

☒ Portrait ☐ Landscape

Display Options

☒ Attendance Summary

☐ Cumulative GPA

☐ Class Rank

☐ Term GPA

☒ Student ID ☐ Counselor

☐ Period ☐ Score Comments

Grading Tasks ☒ Select all grading tasks

- 06 Social Studies
- American Sign Lang
- Concepts in Biology
- Grammar Quarter Grade
- MADP 3.1
- Math Level - UE
- Quarter Grade
- Reading Level - UE
- Spoken grammar
- test
- 2 Write and speak for a variety of purposes & audien
- Knows word attack skills
- Expresses self through creativity.
- Holds pencil/crayons correctly.
- Is happy and confident of his/her own ability.
- Knows name.
- Practices good health habits.
- RELIGION

School Comment (printed on all)

1 Name report card

2 Select type

3 Select report type

4 Select standards to report

5 Add attendance summary

Reporting

- Printing an individual report card
 - Path: Student Information > General > Grades tab
 - Select the report card from the droplist

ANY COLORADO DISTRICT SCHOOL DISTRICT GRADE 01 REPORT CARD 2004-2005

Student: Ambrice, Collin M
 Student ID: 9002631
 School: Lewis-Palmer Elementary School
 Teacher: Block, Carrie
 Signatures: _____

ATTENDANCE			
Term	1	2	3
Days Present	84	128	90
Days Absent	0	1.0	0
Periods Tardy	0	0	0

Academic Performance Level for Elem 1-4			
Name	Score	GPA	
Advanced	4	0.0	
Proficient	3	0.0	
Basic	2	0.0	
Below Basic	1	0.0	

01 ELEMENTARY STANDARDS*			
	Term		
	1	2	3
01 ELEM ENGLISH			
01 able read site words	2	2	2
01 ELEM MATH			
01 able to measure to the nearest cm	4	4	4
01 masked measurement	3		
01 ELEM SCIENCE			
01 able to collect data	4	3	3




Reporting

- Batch report card printing
 - Path: Grading & Standards > Reports > Report Card


Report Card Batch Report

This report will batch print student report cards, 1 page per student suitable for handing out to students. This is a very complex report, so try to limit the number of students run per batch.


Report Options 

OR


[Display Options](#)

Ad Hoc Filter 

OR

Grade 

Active Only ☒

Effective Date 

Sort Options ☒ Alpha ☐ Grade/Alpha ☐ Zip ☐ Teacher

3 Select active and effective date, do not select to process for all students

4 Select sort option

1 Select report card from droplist

2 Or - Select Ad Hoc filter or grade to report

5 Generate report

Questions & Answers

Ask, we're ready!



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Additional training is available from Campus U

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- Just-in-time offerings
- Online
- In person
 - In your district
 - At Infinite Campus

